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KEY=WINDOWS - PARSONS MCKENZIE

WINDOWS 7: THE MISSING MANUAL

"O'Reilly Media, Inc." In early reviews, geeks raved about Windows 7. But if you're an ordinary mortal, learning what this new system is all about will be challenging. Fear not: David Pogue's Windows 7: The Missing Manual comes to the rescue. Like its predecessors, this book illuminates its subject with reader-friendly insight, plenty of wit, and hardnosed objectivity for beginners as well as veteran PC users. Windows 7 fixes many of Vista's most painful shortcomings. It's speedier, has fewer intrusive and nagging screens, and is more compatible with peripherals. Plus, Windows 7 introduces a slew of new features, including better organization tools, easier WiFi connections and home networking setup, and even touchscreen computing for those lucky enough to own the latest hardware. With this book, you'll learn how to: Navigate the desktop, including the fast and powerful search function Take advantage of Window's apps and gadgets, and tap into 40 free programs Breeze the Web with Internet Explorer 8, and learn the email, chat, and videoconferencing programs Record TV and radio, display photos, play music, and record any of these to DVD using the Media Center Use your printer, fax, laptop, tablet PC, or smartphone with Windows 7 Beef up your system and back up your files Collaborate and share documents and other files by setting up a workgroup network

WINDOWS 7 ANNOYANCES

TIPS, SECRETS, AND SOLUTIONS

"O'Reilly Media, Inc." Windows 7 may be faster and more stable than Vista, but it's a far cry from problem-free. David A. Karp comes to the rescue with the latest in his popular Windows Annoyances series. This thorough guide gives you the tools you need to fix the troublesome parts of this operating system, plus the solutions, hacks, and timesaving tips to make the most of your PC. Streamline Windows Explorer, improve the Search tool, eliminate the Green Ribbon of Death, and tame User Account Control prompts Explore powerful Registry tips and tools, and use them to customize every aspect of Windows and solve its shortcomings Squeeze more performance from your hardware with solutions for your hard disk, laptop battery, CPU, printers, and more Stop crashes, deal with stubborn hardware and drivers, fix video playback issues, and troubleshoot Windows when it won't start Protect your stuff with permissions, encryption, and shadow copies Secure and speed up your wireless network, fix networking woes, make Bluetooth functional, and improve your Web experience Get nearly all of the goodies in 7 Ultimate, no matter which edition you have "Blunt, honest, and awesome." --Aaron Junod, Manager, Integration Systems at Evolution Benefits "This could be the best [money] you've ever spent." --Jon Jacobi, PC World "To use Windows is to be annoyed -- and this book is the best way to solve any annoyance you come across. It's the most comprehensive and entertaining guide you can get for turning Windows into an operating system that's a pleasure to use." --Preston Gralla, author of Windows Vista in a Nutshell, and Computerworld contributing editor

GUIDE TO PARALLEL OPERATING SYSTEMS WITH WINDOWS 10 AND LINUX

Cengage Learning Readers examine two of the most prominent operating systems -- Windows 10 and Linux CentOS7 -- in parallel with the unique approach found only in GUIDE TO PARALLEL OPERATING SYSTEMS WITH WINDOWS 10 AND LINUX, 3E. Rather than using a compare and contrast model, the book presents each topic conceptually before demonstrating it simultaneously on both operating systems. Readers can instantly switch between Windows 10 and Linux CentOS 7 to complete the myriad of hands-on activities that reinforce the similarities between the two operating systems for each conceptual task. The text's virtualization approach provides flexibility that enables readers to use Microsoft Hyper-V Client, Oracle VirtualBox, or VMWare Workstation. This comprehensive guide helps users develop the competencies needed in Windows 10 and Linux to maximize success in today's classroom or tomorrow's business environment. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

TAKE YOUR BEST SHOT

TIM GREY TACKLES YOUR DIGITAL DARKROOM QUESTIONS

"O'Reilly Media, Inc." Provides answers to a variety of questions concerning digital photography, including such topics as digital cameras, digital capture, color management, using Photoshop, creative effects, printing, and digital sharing.

COMDEX COMPUTER COURSE KIT: WINDOWS VISTA WITH MICROSOFT OFFICE 2007, PROFESSIONAL ED (WITH CD)

Dreamtech Press Comdex Professional Edition is specially designed for software explorers who want to take next higher step towards mastering Windows Vista and MS Office 2007. Simple language, easy to read layout, tooltips and detailed description of minute settings set this book at par. Not this much, the self learning tutorial (world acclaimed) test your skills and correct whenever you made a mistake.

EXAM 98-349 MTA WINDOWS OPERATING SYSTEM FUNDAMENTALS

John Wiley & Sons The Microsoft Technology Associate certification (MTA) curriculum helps instructors teach and validate fundamental technology concepts with a foundation for students' careers as well as the confidence they need to succeed in advanced studies. Through the use of MOAC MTA titles you can help ensure your students future success in and out of the classroom. This MTA text covers the following Windows Operating System vital fundamental skills: • Understanding Operating System Configurations • Installing and Upgrading Client Systems • Managing Applications, Managing Files and Folders • Managing Devices • Understanding Operating System Maintenance. Click here to learn more about Microsoft Technology Associate, (MTA) a new and innovative certification track designed to provide a pathway for future success in technology courses and careers.

WINDOWS 10 AT WORK FOR DUMMIES

John Wiley & Sons The fast and easy way to get up and running with Windows 10 at work If you want to spend less time figuring out Windows and more time getting things accomplished, you've come to the right place. Covering Windows 10 and packed with time-saving tips to help you get the most out of the software, Windows 10 At Work For Dummies offers everything you need to get back precious hours of your work day and make Windows work for you, rather than against you. This full-color, all-encompassing guide breaks down the most common Windows tasks into easily digestible parts, providing you with illustrated, step-by-step instructions on everything you'll encounter in Windows 10. From setting up your desktop with your favorite apps to finding the files and applications you need and everything in between this hands-on, friendly guide takes the headache out of working with Windows. Provides over 300 tasks broken into core steps Provides easy-to-follow answers to all of your Windows questions Illustrates the new features of Windows 10 If you're a time-pressed professional looking to find answers to all of your Windows-related questions, this is the one-stop resource you'll turn to again and again.

EBOOK: SURVEY OF OPERATING SYSTEMS

[McGraw Hill](#) McGraw-Hill is proud to introduce the fourth edition of Jane and Charles Holcombe's, Survey of Operating Systems. This title provides an introduction to the most widely used desktop operating systems (including Windows 8, Mac OS, and Linux) and includes a more visual approach with more illustrations and a more interactive approach with hands-on activities to result in students building a successful foundation for IT success.

WINDOWS 8 & OFFICE 2010 FOR DUMMIES EBOOK SET

[John Wiley & Sons](#) Two complete e-books covering Windows and Office for one low price! This unique value-priced e-book set brings together two bestselling For Dummies books in a single e-book file. Including a comprehensive table of contents and the full text of each book, complete with cover, this e-book set gives you in-depth information on the leading PC productivity tools: Windows 8 and Office 2010. Best of all, you'll pay less than the cost of each book purchased separately. You'll get the complete text of: Windows 8 For Dummies, which covers The core components of Windows 8, the new Start screen, and how to work with programs and files Getting online with Internet Explorer, using e-mail and accessing social networks Playing CDs, music, and movies; working with photos, and customizing Windows Using Windows 8 on a touchscreen tablet Office 2010 For Dummies, which shows you how to Use Word, Excel, PowerPoint, Outlook, and Access Find recently used files and save, open, and close them with Backstage View Format Word documents and analyze data with Excel Create PowerPoint presentations with charts, graphics, movies, and sound About the authors Andy Rathbone, author of Windows 8 For Dummies, is an expert on PC operation and repair as well as tablet computing, and is the bestselling author of all editions of Windows For Dummies. Wallace Wang, author of Office 2010 For Dummies, is the bestselling author of several dozen computer books, including Beginning Programming For Dummies.

MASTERING WINDOWS XP HOME EDITION

[John Wiley & Sons](#) The Only Windows XP Home Edition Resource You Need—Now Completely Updated Here's the insider knowledge you need to maximize Microsoft's powerful home operating system, whether you're moving straight to XP or upgrading from Windows 98 or Me. This encyclopedic guide delivers full coverage of every topic from installation and multimedia, to security and networking. Beginners can start off by using Windows XP on a stand-alone computer and connecting to the Internet, while experienced users can quickly build and secure a home network, work with the Registry to change XP's behavior, and optimize and troubleshoot Windows XP. Coverage includes: Upgrading from Windows 98 or Me Taking full advantage of XP multi-user support Customizing Windows XP Installing, removing, and running programs Sharing files securely--or keeping them private Adding hardware and installing drivers Connecting your computer or network to the Internet Sending secure e-mail and minimizing spam Communicating via the latest versions of Windows Messenger Using Windows Firewall Getting and giving help via the Internet Enjoying audio, video, and DVDs with Windows Media Player 10 Burning audio and data CDs Building a secure home network Using Microsoft PowerToys Using VPNs and connecting to a company network Setting up wireless networks with Wi-Fi Protected Access (WPA)

MICROSOFT OFFICE 2010: ESSENTIAL

[Cengage Learning](#) Introduce your students to the new generation of Microsoft Office with the new generation of Shelly Cashman Series books! For the past three decades, the Shelly Cashman Series has effectively introduced computer skills to millions of students. With Office 2010, we're continuing our history of innovation by enhancing our proven pedagogy to reflect the learning styles of today's students. In MICROSOFT OFFICE 2010: ESSENTIAL you'll find features that are specifically designed to engage students, improve retention, and prepare them for future success. Our trademark step-by-step, screen-by-screen approach now encourages students to expand their understanding of the Office 2010 software through experimentation, exploration, and planning ahead. Brand new end of chapter exercises prepare students to become more capable software users by requiring them to use critical thinking and problem-solving skills to create real-life documents. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

MCTS MICROSOFT WINDOWS 7 CONFIGURATION STUDY GUIDE

EXAM 70-680

[John Wiley & Sons](#) A fully updated study guide for MCTS exam 70-680 Demand for experienced, qualified Windows 7 administrators remains high. IT professionals seeking certification in Windows 7 administration will find everything they need to learn to pass the MCTS exam (70-680) in this complete Sybex Study Guide. Updated to cover the most recent version of the exam, this comprehensive guide examines all the exam objectives, using real-world scenarios, hands-on exercises, and challenging review questions. Certification in Windows 7 administration is highly prized by IT professionals and employers; this comprehensive study guide covers everything you need to know to pass MCTS exam 70-680 Covers installing, upgrading, and migrating to Windows 7; deploying Windows 7; configuring hardware, applications, network connectivity, access to resources, and mobile computing; monitoring and maintaining systems that run Windows 7; and configuring backup and recovery options Features review questions, practice exams, flashcards, and video walkthroughs This complete study guide is the partner you need to assure your success on exam 70-680.

COMPUTING FUNDAMENTALS

DIGITAL LITERACY EDITION

[John Wiley & Sons](#)

MICROSOFT EXCEL 2013: COMPREHENSIVE

[Cengage Learning](#) Introduce your students to the latest that Microsoft Office has to offer with the new generation of Shelly Cashman Series books! For the past three decades, the Shelly Cashman Series has effectively introduced computer skills to millions of students. With Microsoft Excel 2013, we're continuing our history of innovation by enhancing our proven pedagogy to reflect the learning styles of today's students. In this text you'll find features that are specifically designed to engage students, improve retention, and prepare them for future success. Our trademark step-by-step, screen-by-screen approach now encourages students to expand their understanding of Microsoft Excel 2013 through experimentation, critical thought, and personalization. With these enhancements and more, the Shelly Cashman Series continues to deliver the most effective educational materials for you and your students. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

MICROSOFT ACCESS 2013: INTRODUCTORY

[Cengage Learning](#) Introduce your students to the latest that Microsoft Office has to offer with the new generation of Shelly Cashman Series books! For the past three decades, the Shelly Cashman Series has effectively introduced computer skills to millions of students. With MICROSOFT ACCESS 2013, we're continuing our history of innovation by enhancing our proven pedagogy to reflect the learning styles of today's students. In this text you'll find features that are specifically designed to engage students, improve retention, and prepare them for future success. Our trademark step-by-step, screen-by-screen approach now encourages students to expand their understanding of MICROSOFT ACCESS 2013 through experimentation, critical thought, and personalization. With these enhancements and more, the Shelly Cashman Series continues to deliver the most effective educational materials for you and your students. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

MCTS

WINDOWS SERVER 2008 R2 COMPLETE STUDY GUIDE (EXAMS 70-640, 70-642 AND 70-643)

[John Wiley & Sons](#) The must-have study guide for all three Windows Server 2008 R2 MCTS exams Network administrators boost their value to their employers with certification, and Microsoft's three Windows Server 2008 exams offer certification specialties in configuring Active Directory, Network Infrastructure, and Applications Infrastructure. With complete coverage to prepare you for all three exams, this comprehensive study guide has three times the value. Real-world scenarios and hands-on exercises supplement the information to facilitate learning. The three Windows Server 2008 R2 exams (70-640, 70-642, and 70-643) are the first step in achieving Microsoft Certified Technology Specialist status; this complete study guide covers all three Includes information on installing and configuring Microsoft exchange servers; monitoring and reporting; configuring recipient and public folders, exchange infrastructure, disaster recovery, addressing and services, name resolution, network access, and remote desktop services; monitoring and managing network infrastructure; and deploying servers Supplemented with plenty of hands-on exercises and real-world scenarios to prepare you for the exam and the work beyond Anyone planning to take exam 70-640, 70-642, or 70-643 will be better prepared with MCTS: Windows Server 2008 R2 Complete Study Guide.

WINDOWS 7 RESOURCE KIT

[Resource Kit](#) In-depth and comprehensive, this RESOURCE KIT delivers the information you need to administer your Windows 7 system. You get authoritative technical guidance from those who know the technology best—Microsoft Most Valuable Professionals (MVPs) and the Windows 7 product team—along with essential scripts and resources. In addition, “Direct from the Source” sidebars offer deep insights and troubleshooting tips from the Windows 7 team. Get expert guidance on how to: Use Microsoft Deployment Toolkit best practices and tools. Plan user-state migration and test application compatibility. Exploit new Group Policy features, settings, and ADMX templates. Configure software updates and client-security technologies. Administer disks, file systems, file sharing, search, and Windows Internet Explorer® 8. Install and troubleshoot printers, devices, and services. Manage IPsec, IPv6, wireless, and remote connectivity. Use performance monitoring and diagnostic tools to manage desktop health. Resolve common startup, hardware, and networking issues. CD features: Sample VBScript scripts and Windows PowerShell™ scripts Troubleshooting tools Links to toolkits, documentation, and white papers Fully searchable eBook of this guide Complete eBook of INTRODUCING WINDOWS SERVER® 2008 Sample chapters from related Microsoft Press® books A Note Regarding the CD or DVD The print version of this book ships with a CD or DVD. For those customers purchasing one of the digital formats in which this book is available, we are pleased to offer the CD/DVD content as a free download via O'Reilly Medias Digital Distribution services. To download this content, please visit O'Reilly's web site, search for the title of this book to find its catalog page, and click on the link below the cover image (Examples, Companion Content, or Practice Files). Note that while we provide as much of the media content as we are able via free download, we are sometimes limited by licensing restrictions. Please direct any questions or concerns to booktech@oreilly.com.

ENHANCED MICROSOFT ACCESS 2013: COMPREHENSIVE

[Cengage Learning](#) Readers discover the latest advantages that Microsoft Access has to offer with this new book in the next generation of the Shelly Cashman Series. For three decades, the Shelly Cashman Series has effectively introduced essential computer skills to millions of learners. ENHANCED MICROSOFT ACCESS 2013: COMPREHENSIVE continues the history of innovation with new features that accommodate a variety of learning styles. Specially refined learning tools help improve retention and prepare readers for future success. A step-by-step, screen-by-screen approach guides readers in expanding their understanding of Access through experimentation, critical thought, and personalization. ENHANCED MICROSOFT ACCESS 2013: COMPREHENSIVE helps readers succeed with today's most effective educational approach. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

MICROSOFT EXCEL 2013: COMPLETE

[Cengage Learning](#) Introduce your students to the latest that Microsoft Office has to offer with the new generation of Shelly Cashman Series books! For the past three decades, the Shelly Cashman Series has effectively introduced computer skills to millions of students. With Microsoft Excel 2013, we're continuing our history of innovation by enhancing our proven pedagogy to reflect the learning styles of today's students. In this text you'll find features that are specifically designed to engage students, improve retention, and prepare them for future success. Our trademark step-by-step, screen-by-screen approach now encourages students to expand their understanding of Microsoft Excel 2013 through experimentation, critical thought, and personalization. With these enhancements and more, the Shelly Cashman Series continues to deliver the most effective educational materials for you and your students. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

NEW PERSPECTIVES MICROSOFT WINDOWS 10: COMPREHENSIVE

[Cengage Learning](#) Discover a unique, critical-thinking approach to mastering MS Windows 10 concepts and skills with NEW PERSPECTIVES MICROSOFT WINDOWS 10: COMPREHENSIVE. In addition to in-depth coverage of essential topics, this book highlights some of the best new features in the Windows 10 Operating System, including Cortana, the new Edge browser, and new search functions. As part of the acclaimed New Perspectives Series, this book offers proven learning features to help you absorb key information, no matter what your learning style. A dynamic Visual Overview at the beginning of each module gives you a graphic preview of content and serves as a study guide for later use. ProSkills Boxes provide information about professional skills that relate to the module's content. Troubleshoot Exercises let you apply your skills in a critical-thinking setting. Readers can trust NEW PERSPECTIVES MICROSOFT WINDOWS 10: COMPREHENSIVE for all of the MS Windows skills needed. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

MICROSOFT PUBLISHER 2013: COMPLETE

[Cengage Learning](#) Introduce your students to the latest that Microsoft Office has to offer with the new generation of Shelly Cashman Series books! For the past three decades, the Shelly Cashman Series has effectively introduced computer skills to millions of students. With MICROSOFT PUBLISHER 2013, we're continuing our history of innovation by enhancing our proven pedagogy to reflect the learning styles of today's students. In this text you'll find features that are specifically designed to engage students, improve retention, and prepare them for future success. Our trademark step-by-step, screen-by-screen approach now encourages students to expand their understanding of MICROSOFT PUBLISHER 2013 through experimentation, critical thought, and personalization. With these enhancements and more, the Shelly Cashman Series continues to deliver the most effective educational materials for you and your students. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

TROUBLESHOOTING YOUR PC FOR DUMMIES

[John Wiley & Sons](#) Provides information on PC maintenance and repair, covering such topics as system restore, using tech support, startup noises, a slow PC, finding lost files, Internet connections, changes in Windows Vista, Windows event logs, and computer shutdown.

MICROSOFT WORD 2013: COMPREHENSIVE

[Cengage Learning](#) Introduce your students to the latest that Microsoft Office has to offer with the new generation of Shelly Cashman Series books! For the past three decades, the Shelly Cashman Series has effectively introduced computer skills to millions of students. With MICROSOFT WORD 2013, we're continuing our history of innovation by enhancing our proven pedagogy to reflect the learning styles of today's students. In this text you'll find features that are specifically designed to engage students, improve retention, and prepare them for future success. Our trademark step-by-step, screen-by-screen approach now encourages students to expand their understanding of MICROSOFT WORD 2013 through experimentation, critical thought, and personalization. With these enhancements and more, the Shelly Cashman Series continues to deliver the most effective educational materials for you and your students. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

WINDOWS XP TIMESAIVING TECHNIQUES FOR DUMMIES

[John Wiley & Sons](#) Computers were supposed to save us time, but Windows XP users know how often the opposite seems to be true. What if you could get a list of shortcuts that would save you time every single day? Windows XP Timesaving Techniques For Dummies, 2nd Edition includes 70 of them, great tips and tricks that make Windows work faster, more reliably, and more like the way you work. Collected and tested by Windows guru Woody Leonhard, these timesavers are organized into groups of related tasks so you can quickly find

the ones that will help you at any given time. You can set up your desktop and launch your programs in the way that makes sense for you, take back control of the Internet and e-mail, manage your music and visual media, and protect your system in a few simple steps. You'll find no-nonsense advice on eliminating irritating programs that start automatically, speeding up the restart or shutdown process, streamlining searches, the Start menu, and Outlook Express. Strengthening your firewall and zapping scumware. Adjusting your monitor to reduce eyestrain. Reducing download time for photos. Enhancing the performance of your network. Making online shopping faster as well as safer. Scheduling maintenance chores to run while you sleep. From the most basic to somewhat advanced tricks designed for power users, this grocery list of timesavers has something for every Windows XP user— including you!

WINDOWS VISTA

THE L LINE, THE EXPRESS LINE TO LEARNING

[John Wiley & Sons](#) Get on the fast track to mastering Vista. Want to join the move to Microsoft's new Windows Vista? Whether it's for home or business, you can make the transition painlessly with this easy-to-follow guide. Gain solid skills as you progress from station to station in a series of clear-cut tutorials on new Vista tools. Learn how to customize your desktop, go wireless, set security, and more. The last stop? Become a Vista power user and see where you can go. Start the journey today on The L Line. * Select the right Vista edition or upgrade for your needs * Browse the new interface * Master indexing, searching, and security in Vista * Create CDs, DVDs, and file libraries All aboard for valuable online extras Visit the L Line Web site at www.wiley.com/go/theline for valuable online supplementary materials: * Test bank with challenging review questions * PowerPoint(r) slides with chapter outlines * Practice exam answers Along The L Line * Complete tutorial coverage * Ample illustrations and examples * Real-world applications and hints for avoiding pitfalls * Practice exams that help you evaluate your progress

A+ GUIDE TO IT TECHNICAL SUPPORT (HARDWARE AND SOFTWARE)

[Cengage Learning](#) This step-by-step, highly visual text provides a comprehensive introduction to managing and maintaining computer hardware and software. Written by best-selling author and educator Jean Andrews, *A+ Guide to IT Technical Support, 9th Edition* closely integrates the CompTIA+ Exam objectives to prepare you for the 220-901 and 220-902 certification exams. The new Ninth Edition also features extensive updates to reflect current technology, techniques, and industry standards in the dynamic, fast-paced field of PC repair and information technology. Each chapter covers both core concepts and advanced topics, organizing material to facilitate practical application and encourage you to learn by doing. The new edition features more coverage of updated hardware, security, virtualization, new coverage of cloud computing, Linux and Mac OS, and increased emphasis on mobile devices. Supported by a wide range of supplemental resources to enhance learning with Lab Manuals, CourseNotes online labs and the optional MindTap that includes online labs, certification test prep and interactive exercises and activities, this proven text offers students an ideal way to prepare for success as a professional IT support technician and administrator. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

GUIDE TO DIGITAL HOME TECHNOLOGY INTEGRATION

[Cengage Learning](#) The most complete, up-to-date resource for home technology integration and home automation available, *Residential Integrator's Guide to Digital Home Technology Integration* explores how the latest high-tech systems converge to create integrated, whole-home unified systems. With a focus on installation, troubleshooting, and maintenance, coverage includes LANs, internet connectivity, video and audio systems, telephone systems, security systems, lighting controls, and more. The book first focuses on the basics of each technology segment, what it does, and how its various components work, and then progresses to explain how to connect these components into a unified working system that accomplishes a specific function. This instruction culminates in the ultimate in home technology integration fundamentals: it reveals how all home technologies can be integrated in a single home automation and communication system that provides maximum performance in all areas, while staying within the budget of the average home owner. Designed for the professional installer who wants to obtain DHTI+ certification or do-it-yourself home owners, the book's straightforward writing style and comprehensive approach make this a valuable resource. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

WINDOWS 10 ALL-IN-ONE FOR DUMMIES

[John Wiley & Sons](#) If you're a first-time Windows 10 user looking for an authoritative, accessible guide to the basics of this new operating system, look no further than this book

MICROSOFT WORD 2013: INTRODUCTORY

[Cengage Learning](#) Introduce your students to the latest that Microsoft Office has to offer with the new generation of Shelly Cashman Series books! For the past three decades, the Shelly Cashman Series has effectively introduced computer skills to millions of students. With MICROSOFT WORD 2013, we're continuing our history of innovation by enhancing our proven pedagogy to reflect the learning styles of today's students. In this text you'll find features that are specifically designed to engage students, improve retention, and prepare them for future success. Our trademark step-by-step, screen-by-screen approach now encourages students to expand their understanding of MICROSOFT WORD 2013 through experimentation, critical thought, and personalization. With these enhancements and more, the Shelly Cashman Series continues to deliver the most effective educational materials for you and your students. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

A+ GUIDE TO HARDWARE

[Cengage Learning](#) This step-by-step, highly visual text provides a comprehensive introduction to managing and maintaining computer hardware and software. Written by best-selling author and educator Jean Andrews, *A+ GUIDE TO HARDWARE, Ninth Edition*, closely integrates the CompTIA A+ Exam objectives to prepare students for the 220-901 certification exams. The new Ninth Edition also features extensive updates to reflect current technology, techniques, and industry standards in the dynamic, fast-paced field of PC repair and information technology. Each chapter covers both core concepts and advanced topics, organizing material to facilitate practical application and encourage students to learn by doing. The new edition features more coverage of updated hardware, security, and increased emphasis on mobile devices. Supported by a wide range of supplemental resources to enhance learning with Lab Manuals, CourseNotes, online labs and the optional MindTap that includes labs, certification test prep and interactive exercises and activities, this proven text offers students an ideal way to prepare for success as a professional IT support technician. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

COLOR MANAGEMENT AND PRINT PREP IN PHOTOSHOP CS6 FOR WINDOWS

SETTING UP DEVICES AND FILES FOR COLOR MATCHING

[1x1 Media](#) Color Management and Print Prep in Photoshop CS6 for Windows - Setting up devices and files for color matching. Color management can be an intimidating subject for anyone who's new to working with graphics and professional printing. Achieving the perfect match between onscreen and printed colors every time mixes a good deal of art with science. Photoshop includes tools to improve color matching, and Color Management and Print Prep in Photoshop CS6 for Windows gives you a solid introduction to the color management fundamentals to use those tools effectively. In this book, you'll learn the technical basics for better color output and how to set up Photoshop CS6 for Windows with appropriate settings for working in color. Tasks You'll Learn Section 1 • Understand color management and workflow • Understand working spaces and profiles • Change the working space • Proof colors onscreen • Find out of gamut colors Section 2 • Understand file formats and output to PDF • Set color management policies • Assign a color profile to a file • Convert a file to another mode and profile Section 3 • Use the Photoshop Print Settings dialog box • Print a single copy • Learn about printer's marks • Create a proof • Learn about PMS colors • Create duotones and spot colors

MICROSOFT ACCESS 2013: COMPLETE

[Cengage Learning](#) Introduce your students to the latest that Microsoft Office has to offer with the new generation of Shelly Cashman Series books! For the past three decades, the Shelly Cashman Series has effectively introduced computer skills to millions of students.

With MICROSOFT ACCESS 2013, we're continuing our history of innovation by enhancing our proven pedagogy to reflect the learning styles of today's students. In this text you'll find features that are specifically designed to engage students, improve retention, and prepare them for future success. Our trademark step-by-step, screen-by-screen approach now encourages students to expand their understanding of MICROSOFT ACCESS 2013 through experimentation, critical thought, and personalization. With these enhancements and more, the Shelly Cashman Series continues to deliver the most effective educational materials for you and your students. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

SAMS TEACH YOURSELF JQUERY MOBILE IN 24 HOURS

Sams Publishing Concise lessons explain how to use jQuery mobile to create mobile sites that display on different devices, covering how to style user interfaces, use scannable QRs and tag codes, and work with device emulators.

LAPTOPS ALL-IN-ONE FOR DUMMIES

John Wiley & Sons The all-in-one guide to buying, using, securing, and transporting a laptop—it's ten books in one! If you want to take a computer with you on a trip, to a coffee shop, or into the kitchen when you're cooking, laptops are just the ticket. They're portable, powerful, and popular—but they're not desktops, so you'll want to know what you're doing from the get-go. This terrific, ten-minibooks-in-one book covers all the bases: how to choose the best laptop for you, what you need to know when you're on the road, how to get more productive and more. Shows you how to keep your laptop running smoothly and safely at home, at work, in the classroom, and on the road Includes ten books in one: Choosing the Best Laptop, Setting Up Your Laptop, Running Basic Windows Operations, Using Common Applications, Playing with Multimedia, Managing Your Power Supply, Upgrading Your Laptop, Networking and Linking to the Internet, Protecting Your Laptop, and Troubleshooting Common Problems Offers advice and tips on using your laptop safely and efficiently, including what accessories you need Reflects the very latest technologies, including Windows 7 and the new Microsoft Office 2010 This easy-to-follow For Dummies guide tells you everything you need to know about laptops!

MIKE MEYERS' COMPTIA A+ GUIDE TO 801 MANAGING AND TROUBLESHOOTING PCS, FOURTH EDITION (EXAM 220-801)

McGraw Hill Professional Essential Skills for a Successful IT Career Written by the leading authority on CompTIA A+ certification and training, this instructive, full-color guide will help you pass CompTIA A+ exam 220-801 and become an expert PC technician. Mike Meyers' CompTIA A+ Guide to 801: Managing and Troubleshooting PCs, Fourth Edition is completely up to date with the new CompTIA A+ standards. Inside, you'll find helpful on-the-job tips, end-of-chapter practice questions, and hundreds of photographs and illustrations. End-of-chapter solutions and answers are only available to instructors and do not appear in the book. Learn how to: Work with CPUs, RAM, BIOS settings, motherboards, power supplies, and other PC components Work with PCs safely using the proper tools Install and configure hard drives Manage input devices and removable media Install video and multimedia cards Install and configure wired and wireless networks Connect to the Internet Manage and maintain portable PCs Install, configure, and manage printers Protect your PC and your network Build and customize specialized PCs Electronic content features: Practice exams for 801 with hundreds of questions An "Introduction to CompTIA A+" video by Mike Meyers Links to Mike's latest favorite shareware and freeware PC tools and utilities Adobe Digital Editions eBook—free download (subject to Adobe system requirements) Each chapter includes: Learning objectives Photographs and illustrations Real-world examples Try This! and Cross Check exercises Key terms highlighted Tech Tips, Notes, and Warnings Exam Tips End-of-chapter quizzes and lab projects

COMPTIA A+(R) CERTIFICATION ALL-IN-ONE FOR DUMMIES(R)

John Wiley & Sons Some copies of A+ Certification All-in-One For Dummies (9781119255710) were printed without access codes to the online test bank. If you did not receive a PIN with your book, please visit www.dummies.com/go/getaccess to request one. All the knowledge you need to pass the new A+ exam A+ is the gateway certification into many IT careers and can be essential in order to start your occupation off on the right foot in the exciting and rapidly expanding field of information technology. Luckily, the 9 minibooks in CompTIA A+ Certification All-in-One For Dummies make it easier to prepare for this all-important exam so you can pass with flying colors! It quickly and easily gets you up to speed on everything from networking and computer repair to troubleshooting, security, permissions, customer service—and everything in between. The CompTIA A+ test is a rigorous exam, but the experts who wrote this book know exactly what you need to understand in order to help you reach your certification goal. Fully updated for the latest revision of the exam, this comprehensive guide covers the domains of the exam in detail, reflecting the enhanced emphasis on hardware and new Windows content, as well as the nuts and bolts, like operating system basics, recovering systems, securing systems, and more. • Find new content on Windows 8, Mac OS X, Linux, and mobile devices • Get test-taking advice for the big day • Prepare for the A+ exam with a review of the types of questions you'll see on the actual test • Use the online test bank to gauge your knowledge—and find out where you need more study help With the help of this friendly, hands-on guide, you'll learn everything necessary to pass the test, and more importantly, to succeed in your job!

WINDOWS 2000 TCP/IP

Sams Publishing This informative and complex reference book is written by Dr. Karanjit Siyan, successful author and creator of some of the original TCP/IP applications. The tutorial/reference hybrid offers a complete, focused solution to Windows internetworking concepts and solutions and meets the needs of the serious system administrator by cutting through the complexities of TCP/IP advances.

CD-ROM TECHNOLOGY

A MANUAL FOR LIBRARIANS AND EDUCATORS

McFarland The maturity of cd-rom technology now shows a dramatic change in the way librarians and teachers do their jobs. Among their biggest challenges are deciding on equipment requirements and managing the disk collection. This manual is an understandable step-by-step guide to making the most of cd-rom technology in schools and libraries—from the acquisition of workstations to purchasing and installing disks. Part 1 gives the nuts and bolts on designing your cd-rom system and developing acquisition strategies. Such topics as hardware requirements, furniture, financial planning, selection criteria, compatibility between systems, copyright issues, and licensing are covered here. Part 2 is a practical guide to managing the cd-rom system, including details on installation of the titles, maintaining hardware and software, and troubleshooting the system. Technical information is provided in Part 3, with information on such matters as configuring the workstations and installing cd-rom titles when the vendor-supplied program fails, and solving common problems associated with dos, Windows, and Macintosh systems.

MICROSOFT 365 MODERN DESKTOP ADMINISTRATOR GUIDE TO EXAM MD-100: WINDOWS 10

Cengage Learning Wright/Plesniarski's MICROSOFT SPECIALIST GUIDE TO MICROSOFT EXAM MD-100: WINDOWS 10 ensures you are well prepared for the Microsoft exam as well as a successful career in system administration. Completely up to date, this user-friendly guide walks you step by step through all aspects of installing, configuring and maintaining Windows 10 as a client operating system. Engaging exercises throughout enable you to experience the processes involved in Windows 10 configuration and management -- with plenty of troubleshooting tips to offer solutions to common problems along the way. Review Questions help you prepare for the Microsoft certification exam, while Case Projects provide practice in situations that must be managed in a live networking environment. Giving you added flexibility, labs can be completed on physical or virtual machines. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

MICROSOFT ACCESS 2013: COMPREHENSIVE

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